

NORMAL FULL REFUND DEADLINE AUGUST 1st, 2020

(Please see Page 3 for Coronavirus Contingency Refund Policy)

If you are due a refund, we want to process one for you; however, you must help us by following the procedures outlined below.

Refunds are not issued automatically; a refund request form must be completed and submitted to the Region. No Board member, Coach, or other member of the Region can promise you a refund. The only way to get a refund is to complete this form and mail it to the Region's Post Office Box.

THERE WILL BE NO EXCEPTIONS TO THIS REFUND PROCESS!!!

Refunds will automatically be less the following (per player):

- \$20.00 Non-refundable National AYSO Membership Fee, paid to National AYSO
- \$5.00 Processing Recovery Fee, paid to Quartz Hill AYSO.
- \$2.50 per Discount Card, up to a maximum of \$10 per player (4 Discount Cards), only if Discount Cards were accepted.

Your refund request WILL NOT be processed unless all the items below are present:

- 1 __ A COMPLETED REFUND REQUEST FORM WITH ALL THE INFORMATION FILLED IN
- 2 __ A COPY OF YOUR COPY OF THE REGISTRATION FORM
(May be printed at www.ayso638.org)
- 3 __ A COPY OF YOUR RECEIPT OR EMAIL CONFIRMATION OF ORDER
- 4 __ A SELF-ADDRESSED AND STAMPED ENVELOPE
- 5 __ DISCOUNT CARDS RECEIVED AS PART OF REGISTRATION
(\$2.50 per card, up to 4 per player, max of \$10 per player)

Please allow up to 45 days from the date you mail your request for it to be processed. If the proper documents are not received your refund will take longer.

Scholarships are granted to *families* even though players are designated to receive them. The region takes into account whether a family received a scholarship when considering whether to issue a refund for a non-designated player in the same family. Under these circumstances no refund will be issued. Families are not eligible to receive a refund for a player designated for scholarship who does not play.

AYSO Region 638
PO Box 3324
Quartz Hill, CA 93586-0324

Form must be postmarked
before August 1st, 2020
or no refund will be issued

FALL 2020 REQUEST FOR PLAYER DROP AND REFUND OF REGISTRATION FEES

The player listed below will not be participating in the 2020 QH AYSO Fall Season. I understand that by signing and submitting this refund request form, the player listed will be removed from the program. If, at a future date, I decide to re-register this player for the 2020 Fall Season, the player will be placed on the waiting list and will only be registered and placed on a team if space is available in the appropriate division. If this player is re-registered payment will be at the current registration rate.

I understand that my request for a refund will be honored if this form is postmarked by August 1st, 2020 and that my registration fee will be refunded less up to \$35.00; \$20.00 for the non-refundable AYSO Membership fee paid to National AYSO, \$5.00 Recovery fee paid to Quartz Hill AYSO and \$2.50 per returned Discount Cards, up to 4 cards per player. If my player paid the AYSO National Membership fee in another region within the current Membership Year, then the AYSO National Membership Fee reduction will be waived. I also understand that not providing the required documentation and/or not completing this form completely will delay or prevent processing!

Today's Date _____ Players Full Registered Name: _____

Boy: _____ Girl: _____ Date of Birth: _____ Division (if known): _____

Amt. Paid: _____ Form of Payment (CC/Cash/Check/Money Order): _____ No. of Discount Cards Returned: _____

Make refund check payable to: _____

Parent's Full Name: _____

Phone: Daytime: _____ Evening: _____

Reason for Drop: _____

Signature (required): _____

AYSO Region 638 Use Only

Sign-offs (as required):
Registrar: _____
RC: _____
Treasurer: _____

Receipt Number: _____ (from form)
Receipt verified by: _____ (required)
Uniform Returned: _____
Amount Refunded: _____

Mail completed form with a self-addressed stamped envelope, a copy of your child's registration form, and a copy of your receipt to the address listed above

PLEASE NOTE: A refund will only be issued to the party that paid the registration fee for the player listed.

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PO Box 3324
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CORONAVIRUS CONTINGENCY REFUND POLICY – FALL 2020

In the event of a Full or Partial Cancellation of the Fall AYSO Season due to Coronavirus restrictions affecting the ability to play, Quartz Hill AYSO will evaluate what amount, if any, may be refunded or credited to players' accounts. Due to the many unknowns facing us we cannot list every possible contingency in advance.

We affirm that Quartz Hill AYSO is a non-profit organization with no requirement or target to profit from registration fees. However, some costs of operations are not recoverable and will have to be factored into any refund/credit amount that might be applied.

The declaration of a "Cancelled Season" will be made by Quartz Hill AYSO Region 638 in accordance with Area 10D, Section 10, the AYSO National Board of Directors and State and Local Authorities. Quartz Hill AYSO has the right to Suspend the season based on guidelines from the aforementioned parties, even if the season is extended beyond its traditional end date. Suspended play will not constitute consideration for a Refund/Credit.

In the event of a Full or Partial Cancellation, Quartz Hill AYSO will provide information via our website, www.ayso638.org, social media platforms and email on the determination of any Refund/Credit amount and expected processing dates. It is the parent/guardian's responsibility to make sure their contact information is accurate and up to date in the SportsConnect registration system.

Fall Registration Refund considerations will not apply to post-season play, including Regional, Area and Section League Tournaments and All-Star play.

Any Refund Requests not tied directly to a Full or Partial Cancellation of the Season will need to follow the Normal Refund Policy for Quartz Hill AYSO, Region 638.